

Dear Parents and families

In an effort to get to know your child better an observation will be done on your child by one of the caregivers in his/her room within 45 days of enrollment. Once that observation is complete the caregiver will arrange a meeting with you in order to share the information obtained from the observation. Wee Wons also does these observations on your child twice a year in conjunction with our Parent/Teacher conferences. At those times you will be invited to schedule a conference to discuss your child's progress.

Within 60 days of enrollment you will be given a family survey from the office regarding your satisfaction with our program. We ask that you fill out the survey and return it to the office so that Cheryl may schedule a meeting with you to ensure that we are meeting your needs.

Please sign below stating that you have read the above information and return to the office upon enrollment.

Thank You

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I \_\_\_\_\_ have read and understand Wee Wons policy  
(Parent's name)  
regarding new enrollment observations, yearly observations and the family satisfaction survey.

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(Parent's signature)

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(Child's name)

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(Date)